Attendance:

[David Miall](mailto:dm1306@york.ac.uk)

[Boris Choi](mailto:kyc527@york.ac.uk)

[Sam Perry](mailto:ssp526@york.ac.uk)

[Peter Gillingham](mailto:pg850@york.ac.uk)

[Brandon Stainton-Scarth](mailto:bjss501@york.ac.uk)

Items arising from previous meeting:

* Finance proposal - solved and sent

Current Items:

* PWS - agreed with other group
* Tender Presentation
  + write script & ppt
    - Sam - Intro
    - Peter - Feature
    - Boris - finance & pricing
    - Brandon - profitability & overhead
    - Pat - QA & Dev plan
    - David - busy
    - Akif - doesn’t exist anymore
  + Voice over?

AOB:

Actions Arising:

* Urgent meeting tmr for Tender

There being no further business, the meeting was adjourned at 14:30.